

Elkhorn Valley Museum

Research Request Form

For research to be completed by the Elkhorn Valley Museum. All research requests must be completed in writing and mailed or e-mailed to the EVM along with nonrefundable payment. **\$10 research fee covers approximately 2-4 hours of research and up to 5 copies.** Additional research time or copies may require additional fees of \$10/hr and \$0.25/copy. High resolution digital scans are \$20/image.

Fee supports research activities.

EVM will research the topic to the best of our abilities, however no results may be found.

Please print neatly or type and respond as completely as possible.

Name _____

Mailing Address _____

check here if you do NOT wish to receive your results through e-mail

E-mail address _____

Phone Number _____

Topic or person(s) to be researched _____

Location of topic or person(s) to be researched _____

Date or range of dates to be researched _____

Additional information (attach additional sheets as necessary) _____

I have enclosed a check payable to Elkhorn Valley Museum. OR

Please charge credit card Zip Code _____

Name as it appears on card _____

Account Number _____ Expiration Date _____

V Code (3 digit # on back of card) _____ Signature on Card _____

Please return this completed form along with \$10 research fee to:
Elkhorn Valley Museum, 515 Queen City Blvd. Norfolk, NE 68701
OR info@elkhornvalleymuseum.org

Office Use Only:

Request received date: _____ Paid request fee date: _____

Research completed date: _____ Research completed by: _____

Response to sender date: _____ Attach a copy of the research/response here